GLISTER EDUVERSITY
Success, Nothing Less
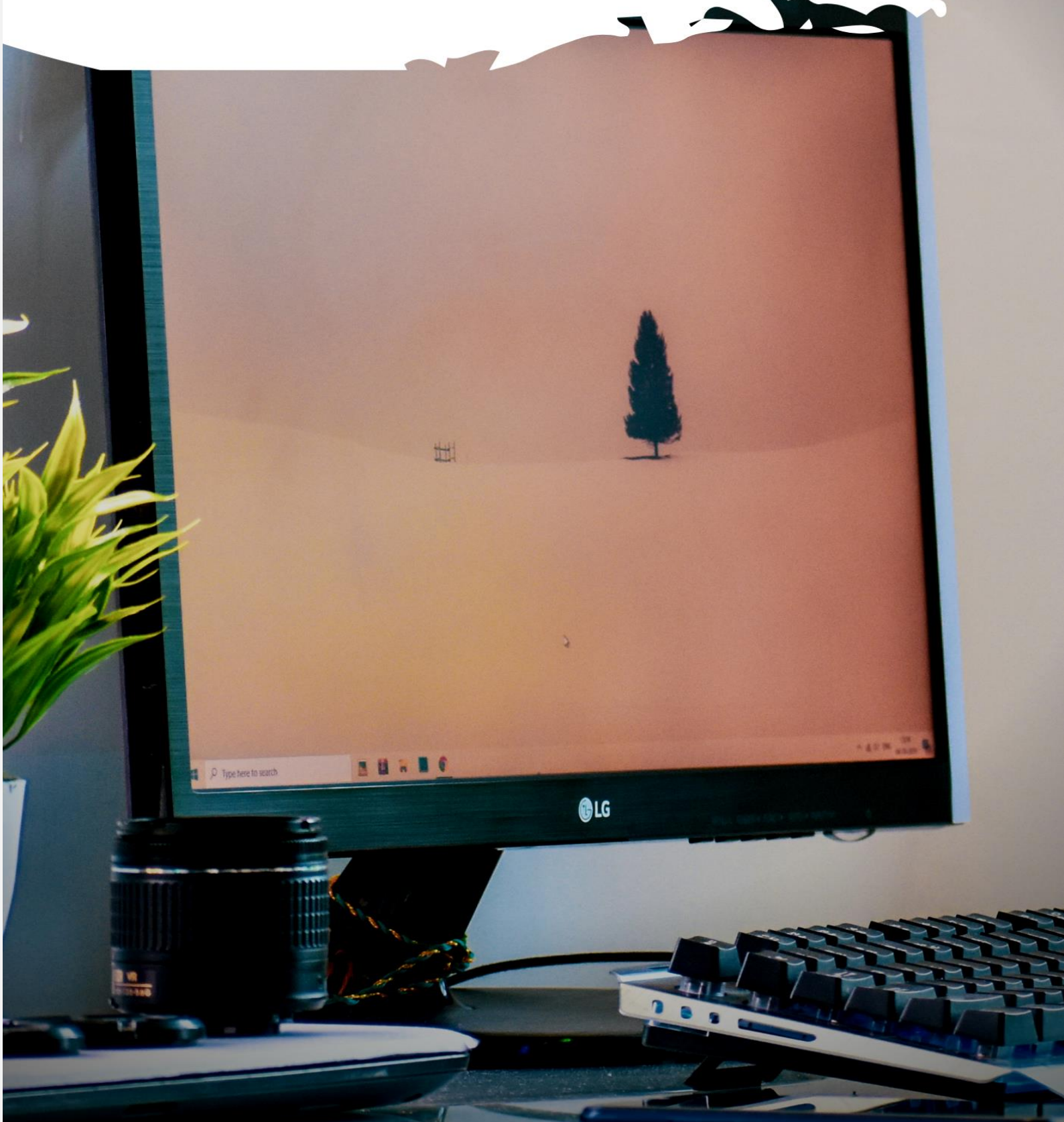
CERTIFICATE IN DESKTOP PUBLISHING

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About Glister Eduversity

- Today is the era of working parents and due to workload, they do not get enough time to support their children`s education. Therefore,they are Heavily blamed by all, in the current dialogue and debate about Improving the education system, the disadvantages of improper parenting is known to All.

- It is time to start parenting in the education system. With the Glister Eduversity, We present you the solution to all such problems switching towards telephonic parenting, proper guidance and development graph.

- This is the first Indian institution to provide education care with parenting. Glister Education offers telephonic parenting with right strategic plans for The student, online test series, seminar, scholarship programs, in really Attractive packages.

- We also guide their appoinments as well as their Strategies. So, lets don`t wait, and acheive nothing less than success with Glister Eduversity Parenting cum Education Care.

Director: Amit Pandey

Mission

The mission of Glister Eduversity is to educate the citizens and citizen-leaders for our society.

We do this through our commitment to the transformative power of a liberal arts and sciences education.

Beginning in the classroom with exposure to new ideas, new ways of understanding and new ways of knowing, students embark on a journey of intellectual transformation.

Through a diverse living environment, where students live with people who are studying different topics, who come from different walks of life and have evolving identities, intellectual transformation is deepened and conditions for social transformation are created.

From this we hope that students will begin to fashion their lives by gaining a sense of what they want to do with their gifts and talents, assessing their values and interests, and learning how they can best serve the world.

Vision

Glister Eduversity will set the standard for residential liberal arts and sciences education in the twenty-first century. We are committed to creating and sustaining the conditions that enable all Glister Eduversity students to experience an unparalleled educational journey that is intellectually, socially, and personally transformative.

Welcome to the Glister Eduversity, Varanasi. For more than three Years, Glister Eduversity has served as our nation's flagship comprehensive institution of higher education.

Our primary goal is to become one of the most prominent and excellent educational Institute in the world. We are fortunate to have a talented, highly committed teaching and support staff here to ensure the learning environment of our students is the best it can be. Our faculties are renowned scholars and accomplished practitioners who are actively engaged in the academic excellence and innovative research ideas of the modern world. Our students are innovators, engineers, managers, great scientists, entrepreneurs, and aspiring leaders - from every age group and are located at every corner of the country. Our unique teaching and learning process with a proper blend of theory and practice crosses the boundaries of nations towards industry-readiness and global excellence.

Program overview

Program overview
We are in the world where it is Very essential to Remain Up to Date with Technologies in a practical way. We may have seen various advertisements in newspaper, holding boards, glow sign, handouts even in TV and cinemas also. Everyone wants to promote their services or products in an effective manner. Not only the promotion of products and services, sometimes information in form of booklets, handbooks, prospectus etc. are also needed for better understanding and delivery of services. A person with good knowledge of designing such articles is very much in demands especially by the advertising and publishing industry. Our 3 Months Certificate course is designed for meeting the demand of the growing needs of experts in the fields of computers, internet, operating systems, office automation, etc. The curriculum is prepared related to IT Applications syllabus at the Certificate level with the view to Introduce One Individual to Basic of Computer.

The course starts with an intro to Computer Fundamentals. It covers programs like MS Office, MS word, Internet, Programming etc.

Salient Features

One can work as a data entry operator in any government or private sector, work as a web Developer, as an account manager for enterprises, as an account operator with a Chartered Accountant/Company secretary and as an IT Infrastructure supervisor.

This Course is specifically designed for those candidates who are not at all familiar with Computer operations or have little knowledge about it. Students who desire to know more About computers and their applications must undergo DTP training.

The modules of this Course is prepared related to the Basics of Computer at the Certificate Level with a view to preparing individuals for supplying Best Ability to The Market.

Course Objective

The 3 Months "Certificate in Desktop Publishing" course is for the Learners who want to be a computer Expert, with the aim to learn, develop and practice required by the market. In this course, the emphasis is put On the learner to acquire the ability to perform as a confident and competent Computer Expert.

The objectives of this course are to:

Certificate in Desktop Publishing is a course designed to prepare candidates in such a way that it can present and able to work in the world of computers and software. This course helps to provide information related to technologies and research which is carried out in the field of computer application.

Certificate in Desktop Publishing course includes both theoretical as well as practical aspects so that it can provide information about the latest computer-related developments. The objective of the course is to provide the participants understanding of the techniques essential to build their career in desktop publishing using suitable hardware and software tools. This course offers a range of topics of immediate relevance to industry and makes the participants exactly suitable for DTP Industry.

Learning Outcome & Job Prospectus:

Computer systems nowadays have become a basic element of life and the specialists in this field are in huge demand. Prospects who know a computer are needed for database management, programming languages, computer software application advancement, systems analysis, etc. After Completion of This Course , You will be able to Perform All the Basics Works Through Computer.

1. Title of the Course
The Course shall be called as "Certificate Course in Computer Application ", a Regular course of 3months (120 hrs.) Duration.

2. Duration of the Course
This is a regular course of 120 hrs. Extended over a period of 3 months duration.

3. What You Will Get:
You Will Get a Mark sheet and a Certificate That Will be Universally Acceptable.

4. Aims and Objectives of the Course
The objective of the course is to provide the participants understanding of the techniques essential to Build their career in desktop publishing using suitable hardware and software tools. This course offers a range of topics of immediate relevance to industry and makes the participants exactly suitable for DTP Industry.

5. SCOPE:
Photo editor, Web designer, Graphic designer, DTP Operator, Logo Designer, Digital illustrator, Pattern Maker, Stationary Designer

6. Syllabus
The syllabus is design to fulfill aforesaid objectives containing theory subjects as well as practical in Desktop Publishing.

Program Duration	3 Months
Computer Fundamental	Theory : 50 Marks, Practical/Assignment : 50 Marks

7. Eligibility Conditions
A candidate who has passed at least 12th examination from a recognized Board or its equivalent shall be eligible to take admission to the course.
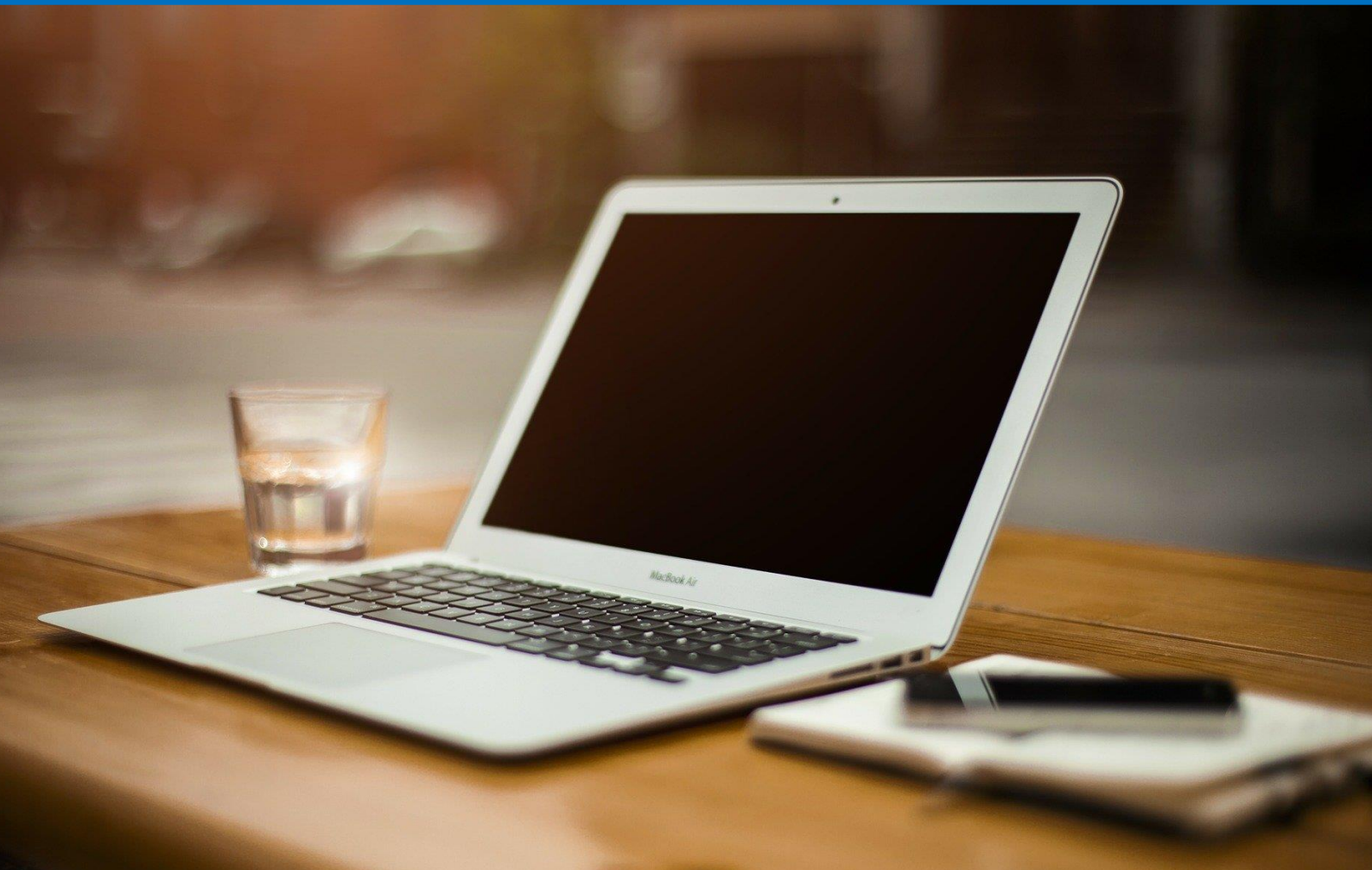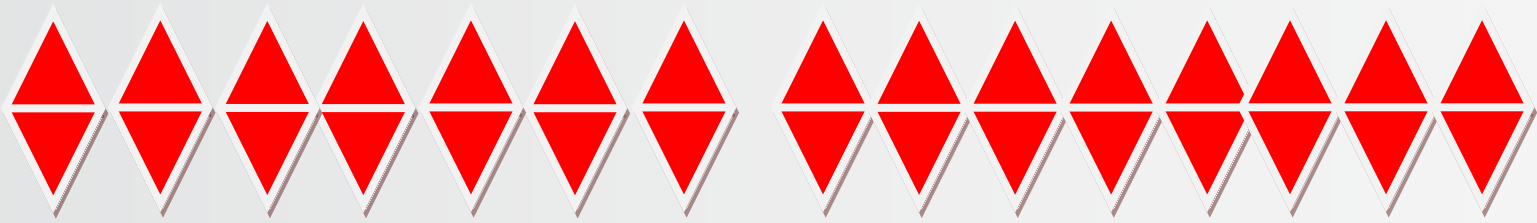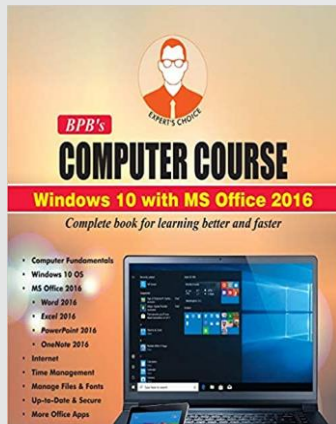
8. Course Fee: INR 7,500+GST/-

Content of Syllabus :

Unit 1 :- Computer Fundamental

1-Basic Knowledge of Computer-Fundamental of Computer, Operating System, M.S. Paint, Internet
2- Photoshop, CorelDraw, PageMaker
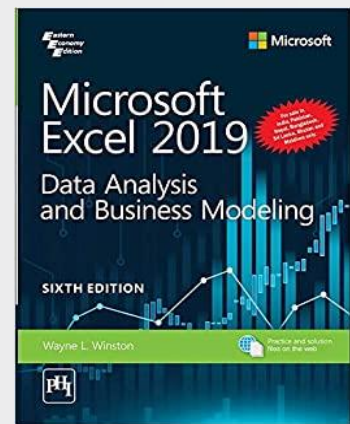3- Scanning, Editing, Project Work
4- Internet Surfing

BPB Computer Course
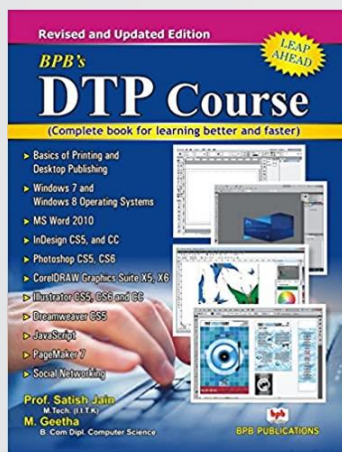
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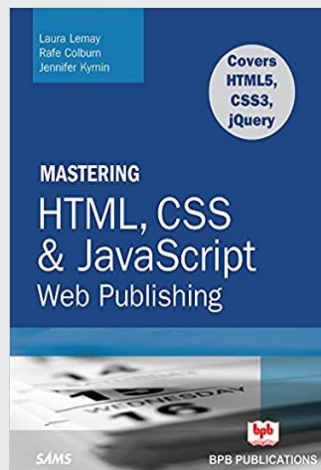**Excel 2019 All-in-One**

Lokesh Lalwani

MICROSOFT EXCEL 2019

L. Winston Wayne

DTP Course
BPB Publication

Mastering HTML,CSS & Javascript Web Publishing
BPB Publication